



Board Meeting Agenda
September 6, 2023 from 9 am-11am

Join via Zoom

Final revisions in blue; Board approved 10/04/2023

Hawai'i County:	1	Brandee Menino, HOPE Services, Hawaii (BTG Chair, Chapter Co-Chair)*
	2	Paul Normann, Neighborhood Place of Puna (BTG Vice-Chair, Chapter Co-Chair)*
	3	Sharon Hirota, Hawaii County Rep*
Kaua'i County:	4	Makana Kamibayashi, Family Life Center (BTG Chair, Chapter Chair)*
	5	Mia Carroll, YWCA of Kauai (Chapter Interim Vice Chair) *
		Adam Roversi, Housing Director, County of Kauai
	6	Farah Aquino, Kauai County Rep*
Maui County:	7	Maude Cumming, Family Life Center (BTG Past Chair, Chapter Vice-Chair)*
	-	Excused: Thelma Akita-Kealoha, Catholic Charities Hawaii (BTG Co-Secretary, Chapter Chair)*
	8	Dr. Ashley Kelly, Family Life Center, Lived Experience Rep (Chapter Vice Chair)*
	9	Christopher Kish, Maui County Rep*
HMIS Lead / Collaborative Applicant:		Carlos Peraro, Ka Mana O Na Helu Alison Hinazumi, Ka Mana O Na Helu
Guests:		<ol style="list-style-type: none"> 1. Harold Bracken III, HPO 2. James Koshiba, Governor's Coordinator on Homelessness 3. Sarielyn Curtis, Lindsey Ann Pacheco, State Office of Homelessness and Housing 4. Crystal Caday-Bargayo, PAL Kauai 5. Elizabeth Murph, CCH Hawaii 6. Mary Nakooka and Kurt Schmidt, KHAKO 7. Christopher Molina, LT Kauai 8. Rita Palma, HIHR, Hawaii 9. Kristy Lungo, MHK, Hawaii <p>*Voting Members present 10. Members Present: 9 of 10 @ 9:02am Recorder: Elizabeth Murph</p>

Time	Agenda Item	Person Responsible
9:00am	Welcome & Housekeeping - Establish Quorum Quorum was met.	Brandee Menino, BTG Chair
9:05am	<ol style="list-style-type: none"> 1. Approve July 5, 2023 Meeting Minutes (deferred from last month) Deferred again to next meeting. 2. Approve August 2, 2023 Meeting Minutes for General Membership Mtg 	Board Action <ol style="list-style-type: none"> 1. 7/5/23 Minutes - Deferred again.

	<ul style="list-style-type: none"> a. Motion to approve by Adam Roversi b. 2nd by Chris Kish c. Discussion: Changes from Makana Kamibayashi <ul style="list-style-type: none"> i. Update the Kauai attendees to Mia Carroll and Adam Roversi to replace off-boarded members Sharon Graham and Ashton Varner. ii. Motion approved with changes from discussion. <p>3. Approve August 2, 2023 Meeting Minutes for Board Mtg</p> <ul style="list-style-type: none"> a. Motion to approve by Paul Normann b. 2nd by Sharon Hirota c. No Discussion d. Motion Approved. 	<ul style="list-style-type: none"> 2. 8/2/23 General Minutes - Approved with changes. 3. 8/2/23 BOD Minutes - Approved as written.
9:15am	<p>State Department of Human Services, Homeless Programs Office</p> <p>1. Rapid Unsheltered Survivor Housing (RUSH) Program. HUD has approved \$1.3M ESG RUSH funding for Lahaina Wildfire incident. This is only the second time in history this has been done. First time was \$6.8M in Florida for Hurricane Ian survivors in 2022.</p> <ul style="list-style-type: none"> a. HPO is setting up the Action Plan, will develop the policies and the administrative mandates required with HMIS. b. HHFDC will request public comment c. Disaster policy is to use RUSH funds for Homeless Prevention and Rapid Rehousing. d. Guidance is being provided with technical assistance from Darlene Matthews. e. Because this is ESG there is some flexibility. No match is required, the AMI remains at 30% and use of a mega-waiver is allowed in administrative and program implementation. f. Cannot be used in conjunction with other state or federal government funds. g. Harold listed some ideas: <ul style="list-style-type: none"> ▪ Designate funds for homeless prevention to keep survivors in existing units. ▪ Rapid rehousing could include moving expenses to a neighbor island (not Mainland). ▪ Sheltering could include hotels but money won't go far. ▪ A mixture of the three options and ▪ Ensure that the strategy meets the needs of the homeless survivor community. h. Purpose: James Koshiba noted that 166 individuals are listed as pre-disaster homeless. The RUSH funds are to be used to fill the gaps in FEMA funding, meaning for: <ul style="list-style-type: none"> ▪ Pre-disaster homeless in Lahaina whose current Safe Harbor funding will end 9/29/23; and ▪ Non-citizens (cannot receive FEMA funds) <p>2. ESG RUSH Q & A:</p> <ul style="list-style-type: none"> a. Will unemployment be counted as income? b. Will private funds/grants be counted as income? 	Harold Brackeen, III, DHS – Homeless Programs Office



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	<ul style="list-style-type: none"> c. Does “Impacted by fire” include effects of the smoke on survivor health (asthma, lung conditions) causing a survivor to need to move? d. Harold asked FLC and KHAKO if they have capacity to increase beds at existing sites? Both answered, “No.” e. Maude explained that her team had searched and had found all 85 of their HMIS client individuals alive. <ul style="list-style-type: none"> ▪ 40 are in hotels ▪ 25 moved out to other areas of the island ▪ 44 were not in Lahaina but went to the Wailuku shelter and are now in hotels ▪ Some are getting FEMA checks at FLC who are from Central Maui and who were not even affected ▪ Some didn’t want services, are not in hotels but may want services now. f. James asked if RUSH funds could be used at the Kings Cathedral pop up site? Maude responded that the first priority is for families with children. She believes the <i>prior to fire homeless</i> are not families. Also, permitting is pending. James responded that perhaps the pop-up permitting can be expedited due to the Presidential and Governor’s Proclamations. g. Homeless verification letters can be provided by the American Red Cross. h. James suggested connecting to all Maui agency clients who were pre-disaster homeless and give them a <i>pre-disaster homeless letter</i> from your agency as proof for the future when the RUSH funds roll out. i. Are other community based or faith-based groups planning shelters? James answered, “yes,” and he is helping them get set up. If we know of any groups please connect them to the Maui 3 pm call and send them the link. j. Discussion on 7.5% admin funds allowed by ESG. State tries to take a minimal amount. Beth Murph suggested seeking private funds to cover additional admin fees required to manage the grant well and submit timely invoicing. k. What if a group wants to apply for RUSH funds? <ul style="list-style-type: none"> ▪ HPO targets awards to the strongest providers who can manage a large federal award, can sub-award, 	
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	<p>have good recordkeeping ability and history, and who can do the work with the minimal admin fees.</p> <p>i. James suggested that Harold connect with the Maui Disaster Housing Taskforce led by Paul at Hawaii Community Foundation</p>	
9:30am	<p>Committee Report Updates</p> <p>1. <u>CES Oversight Committee (Makana)</u></p> <p>a. Status of County Convener MOU's: Adam (Kauai) requested additional wording. Makana noted that the local CoC will support the training while Ali confirmed that KMONH can provide the technical teaching portion for new Kauai convener Farah Aquino. Sharon Hirota, the Hawaii County convener, is also willing to assist her.</p> <p>b. Decision: Makana Kamibayashi will circulate the revised MOU for all signatures by end of day 9/15/23.</p> <p>2. <u>Advocacy/Awareness (Paul)</u></p> <p>a. Hawaii Island Advocacy continues to meet and will attempt a BTG committee before next legislative session opens.</p> <p>3. <u>HMIS/Data (Maude)</u></p> <p>a. No report – asked to move on.</p> <p>4. <u>Governance/Executive (Brandee)</u></p> <p>a. <u>CIS – MedQuest asks BTG Board to vett new applicants to become providers.</u></p> <ul style="list-style-type: none"> ▪ Motion made by Brandee Menino to decline due to conflict of interest ▪ Seconded by Sharon Hirota ▪ Discussion: Brandee shared the email from the project manager, Douglas. Maude asked what if statewide agencies are active on one island and not another. ▪ Motion Approved. <p>b. <u>State Homeless & Housing Conference – Travel Sponsorships for persons of lived experience will be chosen at the local CoC level.</u> Funding of \$10K is provided by Weinberg Foundation.</p> <ul style="list-style-type: none"> ▪ Brandee Menino/HOPE Services Hawaii will take the names and arrange travel for Kauai persons (names from Makana) and Maui persons (names from Dr. Kelly). ▪ Suggested that names be identified by end of September before slots fill up. <p>c. <u>Homeless Point in Time Count 2024 Dates</u></p>	Committee Chairs



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	<ul style="list-style-type: none"> ▪ Motion made by Maude Cumming: for the following dates to be approved: <ul style="list-style-type: none"> ▪ <i>Where did you sleep on January 22, 2024?</i> ▪ <i>Count taken January 23-29, 2024</i> ▪ Seconded by Paul Normann ▪ Discussion: whether to extend to the Monday 1/29 or end on Saturday, 1/27. ▪ Motion Approved. <p>5. <u>CoC Planning (Vacant)</u> (Kauai) No report</p>	
10:00am	<p>Collaborative Applicant & HMIS Administration</p> <ol style="list-style-type: none"> 1. NOFO Update: <ul style="list-style-type: none"> ○ Thank you to the agencies that participated. ○ NOFO submissions are on schedule. ○ Award notifications go out today by EOD. 2. EHV Status: <ul style="list-style-type: none"> ○ Any EHV terminated after 9/30/23 cannot be reissued. ○ Other vouchers will not expire. 3. Special NOFO Update <ul style="list-style-type: none"> ○ Thank you to agencies who participated. 	Alison Hinazumi & Carlos Peraro, Ka Mana O Na Helu
10:30am	<p>Person of Lived Experience Recommendations to Consider as BTG Board Member</p> <ol style="list-style-type: none"> 1. Motion by Christopher Kish to appoint Dr. Kelly as BTG Board Person of Lived Experience. 2. Seconded by Paul Normann. 3. Motion Approved. 4. Dr. Kelly replaces Monique Ibarra on the BTG Board and as a person of lived experience this fulfills the BTG requirement. 	Maude Cumming
10:41am	<p>Next Steps & Adjourn – Next Mtg Scheduled for October 4</p> <p><i>Respectfully Submitted</i> <i>Elizabeth Murph, 9/6/23</i> <i>for Thelma Kealoha</i></p>	