

# BRIDGING THE GAP

**The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui)**

**Board of Directors Meeting Minutes**

**June 2nd, 2021 – 9am-12pm**

Meeting ID: 422 792 008

Passcode: 2887

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|--------------------------------------|---|
| Hawai'i County:                      | <ol style="list-style-type: none"> <li>1 Brandee Menino, Hope Services Hawaii (BTG Advisory, Chapter Co-Chair)</li> <li>2 Paul Normann, Neighborhood Place of Puna (BTG Vice-Chair, Chapter Co-Chair)</li> <li>3 Sharon Hirota, Hawaii County Rep<br/>Toni Symons, Ulu Wini Resource Ctr</li> </ol> |
| Kaua'i County:                       | <ol style="list-style-type: none"> <li>4 Makana Kamibayashi, Family Life Center (BTG Secretary, Chapter Vice-Chair)</li> <li>5 Melody Lopez, Catholic Charities Hawaii (Chapter Chair)</li> <li>6 Adam Roversi &amp; Ashton Varner, Kauai County Rep</li> </ol>                                     |
| Maui County:                         | <ol style="list-style-type: none"> <li>7 Maude Cumming, Family Life Center (BTG Chair, Chapter Vice-Chair)</li> <li>8 Thelma Akita-Kealoha, Catholic Charities Hawaii (BTG Secretary, Chapter Chair)</li> <li>9 David Nakama, Maui County Rep</li> </ol>  |
| HMIS Lead / Collaborative Applicant: | <ol style="list-style-type: none"> <li>10 Carlos Peraro, Ka Mana O Na Helu<br/>Alison Hinazumi, Ka Mana O Na Helu</li> </ol>  |
| Guests:                              | <ol style="list-style-type: none"> <li>Alison Korte, Region IX</li> <li>Scott Morishige, (GCH)Governor's Coordinator on Homelessness</li> <li>Beth Murph, (CCH) Hawaii</li> <li>Janet Kelly, Legal Aid, Senior Staff Attorney</li> </ol>  |
|                                      | <ol style="list-style-type: none"> <li>10 Members Present</li> </ol>  |

Recorder: Thelma Akita-Kealoha

Agenda Topic	Discussion	Outcome/ Action
<b>Meeting Date</b>	<b>Wednesday 6/2/2021 via Zoom, 9am-12pm</b> Site: <a href="https://us02web.zoom.us/j/422792008">https://us02web.zoom.us/j/422792008</a> Meeting ID: 422 792 008	
<b>Welcome &amp; Housekeeping</b>	<ol style="list-style-type: none"> <li><b>1. Introductions:</b> BTG Chair Maude Cumming conducted roll call and having determined quorum was met, called the meeting to order at <u>9:03am</u>. Attendees introduced themselves for the record.</li> <li><b>2. Review and approve BTG Meeting Minutes of April 7<sup>th</sup>, 2021.</b> <i>(Minutes emailed to the group 5/5/21 for review)</i></li> <li><b>3. Additional agenda item</b></li> </ol>	<ol style="list-style-type: none"> <li><b>1. Quorum Met, Mtg Called to Order @ 9:03am</b></li> <li><b>2. Motion: Brandee M. 2<sup>nd</sup>: David N</b></li> <li><b>Vote: 6/2/21 BTG Minutes Approved</b></li> </ol>
<b>Alison Korte Region IX Point of Contact</b>	<b>HMIS Co-Op Agreement with HPO &amp; PIC</b> <ul style="list-style-type: none"> <li>• Replacing Chris Pitcher</li> <li>• Just joined</li> <li>• Familiar with coordinated entry, housing first, asking for feedback, email in the chat</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Coordinated Entry a requirement for vouchers, data standards for HMIS to track vouchers will take time</li> <li>• Requirements to track the vouchers outside the system, how is that being done – Brandee asking.</li> <li>• ESV info being worked on by KMNH</li> <li>• Encouraged to look for lower acquity rather than higher acuity, conflict – Maude asking, striking a good balance between homeless and other people in need. Depends on who you are seeing and who will be able to utilize the vouchers and the need of the community.</li> <li>• Any modification on roles, PHAs and CoCs of MOAs, curious t see the language – Sharon asking</li> </ul>	
<p><b>Governor's Coordinator (GCH), Scott Morishige</b></p>	<p><b>2021 Legislative Session Summary</b></p> <ul style="list-style-type: none"> <li>• Janet Kelly: Legal Aid - New process for DOH, agreed to do statewide fee waiver – birth, marriage, death (IHS too) certificates. Doing an online intake system, on first webpage says online intake, questions – sending handout of the process to apply online, will process application and when get certificate will send to case manager. Clients need to be income, asset eligible and legal resident. Contact: Castro or Yukiko, will get contact information. Ageeable to do a provider meeting with updates</li> <li>• Updates</li> <li>• Presentation             <ul style="list-style-type: none"> <li>○ <b>HB200 CD1 (State Budget)</b> - \$14.3M for homeless services in FY22 and FY23 using ARPA funds (\$10.8M for core services, and \$3.5M for Stored Property). Still pending review.</li> <li>○ <b>HB345 SD2 (Assisted Community Treatment)</b> – Mandates appointment of a GAL, and removes the Public Defender from ACT proceedings. Still pending review</li> <li>○ <b>HB282 CD1 (Minor Consent to Shelter)</b> – Temporarily expands the conditions under which a minor can enter emergency shelter and allows time for DHS Child Welfare to do longer-term rule changes. Signed into law yesterday</li> <li>○ HB 1376 – will be expected to extend the moratorium but last extension, maybe early August 2021, which will probably be the last of the extensions.</li> </ul> </li> </ul> <p><b>Ohana Zone Year 3 Evaluation</b></p> <ul style="list-style-type: none"> <li>• Ohana Zone evaluator, (Heather Henderson) will be visiting the three counties.</li> <li>• Hawaii Island June3-8</li> <li>• Maui June 9-11</li> <li>• Kauai County June 14-16</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Specific Focus on looking at housing programs that layer social services funding over capital/construction (e.g. Huliau Kealaula at Pua Loke, etc.)</li> </ul> <p><b>Other Updates</b></p> <ul style="list-style-type: none"> <li>• Emergency Housing Voucher</li> <li>• Youth Homelessness Demonstration Project</li> <li>• Requests for HMIS Access For the health systems/orgs Those requesting access to data, there is confusion on how this is handled since PIC functions very differently than BTG, the expectation is that they can get the same type of data as they are getting from PIC and expect KMNH to make allowances and changes to get the data they desire. Can we get the contact person asking for data access? No continuity of hx of requests or knowledge. Carlos - : What data would they be wanting to view only? Scott - A: will follow up with Med-Quest. Health plan wants to make sure the health plan status in HMIS is correct. Maude - Q: what kind of mutual access would BTG have for Med-Quest data? Scott - A: on Oahu Med-Quest is part of case conferences and that's where they share info. Brandee - Q: for the healthplans, are they wanting to provide on their own or contract it out? Maude - : Can BTG have access to something from health plan providers? Verification of health plan coverage?</li> <li>• Scott to meet with KMNH and Data folks from Med Quest to discuss further.</li> <li>• Scott still following up on trainings for 1147 and 1157 with Med-Quest for BTG</li> </ul> <p><b>DOT/DLNR/DHHL Enforcements</b></p> <ul style="list-style-type: none"> <li>• <b>Kauai – May 17-28</b> <ul style="list-style-type: none"> <li>○ Locations e-mailed to outreach providers.</li> </ul> </li> <li>• <b>Maui – June 1-10</b> <ul style="list-style-type: none"> <li>○ Airport area, across from Maui ocean center, and coastal areas from Mala Wharf to Cut Mountain.</li> </ul> </li> <li>• <b>Hawaii Island – Nothing scheduled at this time.</b></li> </ul>	
<p><b>Committee Reports</b></p>	<ol style="list-style-type: none"> <li>1. Advocacy Committee – Brandee Menino <ul style="list-style-type: none"> <li>• See Scott's Legislative Session Summary</li> </ul> </li> <li>2. CES Oversight Committee – Sharon and David discussing the HUD VASH issue</li> </ol>	
<p><b>KMNH – Alison Hinazumi &amp; Carlos Peraro</b></p>	<p><b>CoC Program – Steadfast CAP</b></p> <ul style="list-style-type: none"> <li>• Grant returned to BTG, final steps to find a new home, new org selected by Friday. Grant is for 9 units, whoever takes this will be put to the test, need to fill units between 60-90 days and need to report back to Mark Chandler, HUD. Maude asking if grant can be split but mid-term. Alison - Only can do this during the funded NOFA period. No changes until the next NOFA. Maude – taking</li> </ul>	

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	<p>over a grant mid-term, very stressful and need to find matching funds (\$35,000). Speaks to the NOFA process for anyone applying. Applicants if selected, need to be well informed, how do we make sure applicants are prepared? Keep this in mind for the future. How do we hold orgs accountable - Alison</p> <p><b>Maui EHA (Steadfast):</b></p> <ul style="list-style-type: none"><li>• Still not sure if they can spend down the money,</li><li>• Staffing pattern and flow</li><li>• Is Steadfast part of this conversation (Mel). Ongoing but staff that participate are usually not decision makers and not aware of expenditure rate. It is mostly Oahu driven. At chapter level the decision makers are not there/present. Information is not filtered down from admin to island staff (Maude), participation is part of the evaluation of the application process. Encourage all staff/admin, hold them accountable when scoring takes place. Make changes to scoring terms for applications (Alison)?</li></ul> <p><b>ESG-CV Update</b></p> <ul style="list-style-type: none"><li>• Received all invoices, processing April - \$4600contracts are executed</li><li>• 20% by Sept seems on target</li><li>• 30-60 days reaching out to CV providers to make targets request extensions. 80% or \$8 million, HUD could request the unspent balance back, will reach out to the HUD field office. Amounts have increased significantly.</li></ul> <p><b>BTG Website</b></p> <ul style="list-style-type: none"><li>• Updated dashboard – funding allocation, reflects overall funding allocation. Includes round 1 and round 2. Allocated by County, bar chart of expenditures by organization.</li><li>• Rest of the dashboards will be completed by next board meeting</li><li>• Funding Allocatio\$1.25 million expended through April</li><li>• Can we use funds for build out – HMIS? Yes and other resources (Brandee/Carlos)</li></ul> <p><b>HMIS</b></p> <ul style="list-style-type: none"><li>• Email blast, where the report is accessed: modified the household listing under agency admin role/customs. New CL Documents Report available under Agency Admin role</li><li>• Hyperlink shown in the browser, client uploaded data, reflects document readiness. Maude – PSA clients expanded documentation, additional uploaded docs – is this applicable to other programs? Can be used for any client (Alison). This will be ready for the next monitoring.</li></ul> <p><b>PITC</b></p>	
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	<ul style="list-style-type: none"> <li>• Submitted by the deadline, 626 total sheltered, 707 in 2020. Vast majority of BTG sheltered info.</li> </ul> <p><b>HIC</b></p> <ul style="list-style-type: none"> <li>• Submitted to HUD on time 2021 is now on the website for review.</li> <li>• Working towards grants review bill, NOFA coming in a month or so. Expired on GIW for renewals.</li> </ul> <p><b>SSVF/VA HMIS</b></p> <ul style="list-style-type: none"> <li>• VA requesting additional access to HMIS</li> <li>• HUD VASH Rochelle Russo and SSVF filled out a matrix, system built based on their responses.</li> <li>• Unsure if VASH is pulling referrals in the way the system is designed, staff has been trained if they have access to HMIS</li> <li>• VA created an oversight of their HUD VASH, they seem to have a disconnect between their own HUD VASH team.</li> <li>• Unclear who is pulling referrals for HUDVASH. Is it the VA team or HUDVASH staff? Need to loop back to Rochelle to see who are the Homeless Coordinator staff on each island. HUD VASH staff need to also be at the table (Alison/Carlos). Seems like there is an internal disconnect between HUDVASH and VA team. Need Mark's team and Rochelle's team to meet (Alison). Start with contacts, meet with them to use the system the way it was meant to be used.</li> <li>• Figure out agreements about the system/staff so clients can be served. Staff can be trained if they are willing. This may be a good time to have a written agreement (Carlos).</li> <li>• Mark/Lindsey filtering the list and checking for eligibility for HUD VASH. Appears that the VA team does not understand the system.</li> <li>• Can we have access points reach out to Mark and Lindsey, confirm whether they are eligible and honorably discharged, then nothing needs to be changed in HMIS, if the VA team is willing (Alison).</li> <li>• Next Steps:             <ul style="list-style-type: none"> <li>○ talk to VA - Mark and his department, agencies vet through him ,</li> <li>○ have conversation with HUD VASH Rochelle so staff understands what they need to do – assign or unassign (Maude), Brandee already got a response from Rochelle to meet, clarification of roles/contacts, who connects client with voucher (Carlos).</li> </ul> </li> </ul>	
<b>County Updates</b>	<b>1. Big Island</b>	

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	<p>2. Kauai 3. Maui</p>	
<p><b>New Discussion Items:</b></p>	<p><b>Emergency Housing Vouchers/EVH</b></p> <ul style="list-style-type: none"> <li>• Kauai has their prioritization, need Maui and Hawaii Island, separate MOUs</li> <li>• 28 vouchers, simple process, Kauai prioritization- other vouchers going out at the same time (15), looked at Maui’s. Two categories – homeless majority of rapid re-housing 59%, half high and half low acuity, formerly and recently homeless – similar to Maui, housed through CES, PSH, Housing First, rapid re-housing, housed in the last 12 months, high acuity first then low acuity 50% AMI. Once clients get voucher, the County housing desires supportive services. Who can provide this? May be able to provide some of the funding (\$3500) to pass on KCA partner organizations but it may not be enough funding for services. Wanted to draft MOU to be realistic. (Adam)</li> <li>• Once prioritization is completed, MOUs completed, Alison will sign, time table will work in order of receipt, draft for Kauai in the next week. Deadline to get things in place 7/31/21.</li> <li>• Will keep BTG updated</li> <li>• David drafted one for Maui – if paired with one of the existing programs, that would be the built in case management services otherwise it would be a huge burden so wrote in expectations that the access point could be another resource to be responsible for on-going services. We are committed to the landlords and committed to the program long after the enrollment period, maintain relationship and retain landlords, other wise LL base will deteriorate (Maude).</li> <li>• Hawaii Island went to the CoC is being reviewed – managing expectations for supportive services (not PSH provider). We need resources to keep doing the work.</li> </ul> <p><b>Homelessness Development Project</b></p> <ul style="list-style-type: none"> <li>• Opportunities to help youth on Hawaii Island, did it work, is it worth it? Focus on the rural communities. (Sharon)</li> <li>• Do we need to apply for the entire million (Maude)</li> <li>• Any interest in developing this project? 16-24 yo, target population. Is there a need (numbers)? Hale Opio on Kauai is an active participant on their island chapter, other islands have been inactive. Desire to do this may need to come from a youth serving organization, the main network – HYSN (?). Each island could look into it if this comes up in</li> </ul>	

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	the future because at this point of the application could be difficult. Did not see the need for Maui or whether we are ready for it (Maude).	
<b>Next Meeting</b>	Next BTG meeting 7/7 /21 Wednesday 9am-12pm via zoom.	<b>Adjourn 11:45am</b>