

BRIDGING THE GAP

The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui)

Board of Directors Meeting Minutes

Oct. 6th, 2021 – 9am-12pm

Meeting ID: 422 792 008

Passcode: 2887

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| Hawai'i County: | <ol style="list-style-type: none"> 1 Brandee Menino, Hope Services Hawaii (BTG Advisory, Chapter Co-Chair) 2 Paul Normann, Neighborhood Place of Puna (BTG Vice-Chair, Chapter Co-Chair) 3 Sharon Hirota, Hawaii County Rep |
| Kaua'i County: | <ol style="list-style-type: none"> 4 Makana Kamibayashi, Family Life Center (BTG Secretary, Chapter Vice-Chair) 5 Melody Lopez, Catholic Charities Hawaii (Chapter Chair) 6 Adam Roversi & Ashton Varner, Kauai County Rep |
| Maui County: | <ol style="list-style-type: none"> 7 Maude Cumming, Family Life Center (BTG Chair, Chapter Vice-Chair) 8 Thelma Akita-Kealoha, Catholic Charities Hawaii (BTG Secretary, Chapter Chair) 9 David Nakama, Maui County Rep |
| HMIS Lead / Collaborative Applicant: | <p>Carlos Peraro, Ka Mana O Na Helu
 Alison Hinazumi, Ka Mana O Na Helu</p> |
| Guests: | <p>Scott Morishige, (GCH)Governor's Coordinator on Homelessness
 Cynthia Rezentes (DHHL-Oahu)
 Kurt Schmidt (KHAKO-Maui)
 Elizabeth Murph (CCH-Big Island)
 Dr. Ashley Kelly (FLC-Maui)
 Mary Nakooka (KHAKO-Maui)
 Lisa Wond, Keri Higa, Glori Inafuku, Sam Aiona (HHFDC)
 Steve Franco (County of Kauai)</p> |

9 Members Present

Recorder: Makana Kamibayashi

Agenda Topic	Discussion	Outcome/ Action
Meeting Date	<p>Wednesday 10/6/2021 via Zoom, 9am-12pm Site: https://us02web.zoom.us/j/422792008 Meeting ID: 422 792 008</p>	
Welcome & Housekeeping	<p>1. Introductions: BTG Chair Maude Cumming conducted roll call and having determined quorum was met, called the meeting to order at 9:04am. Attendees introduced themselves for the record.</p> <p>2. Review and approve BTG Meeting Minutes of 9/1/2021 with revisions. <i>(Minutes emailed to the group 10/6/21 for review)</i></p>	<p>1. Quorum Met, Mtg Called to Order @ 9:04am 2. Approval of 9/1/21 BTG Meeting Minutes Motion: Brandee 2nd: David Vote: 9/1/21 BTG Minutes Approved with Revisions</p>

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<p>Governor's Coordinator (GCH), Scott Morishige</p>	<p>DHHL Cynthia Rezendes would like to gain data from PIT and homeless information to be able to cross reference with the DHHL waitlist.</p> <ul style="list-style-type: none">• 2019 PITC PIC data identified 78 DHHL beneficiary waitlisters who identified as homeless.• DHHL would like to service homeless native Hawaiians with housing options like rental assistance• DHHL has an MOU with PIC, would BTG be open to an MOU?• NAHASDA, acquisition to be able to increase capacity.• DHHL is willing to give 12 months of rent, as long as someone is willing to help with supportive services• Maude requested for Cynthia to send over the MOU for BTG to review.• Maude, Q: are these services for those already on the DHHL waitlist?• Cynthia, A: Yes, 50% native Hawaiian quantum is required for waitlisters• Sharon, Q: if someone declares to be a beneficiary how do we refer them? Is the program already set up?• Cynthia, A: If they are on the list and what's needed is rental assistance, contact Cynthia• DHHL goal is to do more for the waitlisted beneficiaries while they're homeless to get into a rental. To expand the spectrum of NAHASDA funds other than homeownership.• Maude, Q: what would an agency need to show as a supportive service?• Cynthia, A: for agencies who are already able to give PSH and HF level of services, DHHL is willing to partner to supply the rental assistance.• Maude: As a PSH/HF program provider we have the rental supports available, it's the case management services that need the funding. <p>Federal Program Updates</p> <ul style="list-style-type: none">• United States Interagency Council on Homelessness (USICH)<ul style="list-style-type: none">o Seeking input on federal strategic plan: https://usich.gov/fspo Incentives for feedback from individuals with lived experience of homelessness.• Emergency Rental Assistance<ul style="list-style-type: none">o USICH webinar on October 19th regarding the role that Departments of Education can play in increasing access to resources.o Connected County Housing offices with DOE Homeless Coordinator Toby Portner for further discussion. <p>Planning for 2022 Legislative Session</p> <ul style="list-style-type: none">• Inquiries from Legislators – Sen. Moriwaki, Rep. Nakamura, Rep. Hashimoto, Rep. Kobayashi<ul style="list-style-type: none">o Common theme is an interest in scaling permanent housing options.o Shared data from Corporation for Supportive Housing regarding need estimates: https://www.csh.org/supportive-housing-101/data/	
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	<ul style="list-style-type: none"> o Also potentially interested in ways to increase shallow rental subsidies. • Potential Executive Branch Proposals (Still pending GOV review): <ul style="list-style-type: none"> o Source of Income Discrimination o Regulation of Application Screening Fees o Expanded funding and continuation of Ohana Zone pilot program. • Ohana Zone Information Briefing – Monday, October 11th. Presentations from GCH and the four counties. <p>Other General Updates</p> <ul style="list-style-type: none"> • Medicaid Community Integration Services (CIS) Updates <ul style="list-style-type: none"> o MQD staff and HPO continuing to meet to discuss how HPO providers and CIS contracted providers can work together. o Need feedback if you have any common questions or areas where further clarification is needed. • Mental Health Services <ul style="list-style-type: none"> o AMHD looking to potentially expand group home and stabilization services on neighbor islands. o Started in West Hawaii and looking next to Maui. • Statewide Homelessness Awareness Conference (November 19th) and National Homeless Persons Memorial Day (December 21) <p>Maude, Q: AMHD Expansion is it a new contractor? Scott: Maui has Aloha House, SHDC & MHK. Trying to work out better coordination. If the County is able to support Maude Q: questionable data the CSH provided in the past may not have reflected BTG's data. Maude Q: definition of supportive housing needs, it seems like their projection may include other groups that BTG does not consider Scott: Correct it could include those stepping down out of institutional settings or jails. Brandee: Took 4 months after applying to actually get the CIS, now dealing with obtaining insurance \$15-\$25K of medical malpractice insurance coverage. Scott: good feedback to take back to MedQ (Madi) and HPO (Harold).</p>	
<p>Advocacy & Awareness Committee</p>	<p>Brandee M: Hawaii Island: began discussion in preparation for the state leg. Looking to support the following recommendations:</p> <ul style="list-style-type: none"> • Rental income discrimination • Ohana Zone funding <p>Need volunteers for the Advocacy Committee on Maui and Kauai</p>	
<p>CES Oversight & HMIS</p>	<p>Carlos Peraro</p> <ul style="list-style-type: none"> • New Outreach encounter, finished the beta testing, went well. • Will work with large providers for field testing • In process of putting together trainings for new functions in the system. • After it's been tested will integrate into the system. 	

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	<ul style="list-style-type: none"> • Alison will email the training info. <p>Sharon Q: is there a way to tag DOE connected families in HMIS Carlos: Yes. Sharon: DOE not asking for access just wanting providers to notate the DOE families in HMIS so the CES Convenors can make the connections</p> <p>For Next Mtg Follow Up:</p> <ul style="list-style-type: none"> • Everyone take a look at the survey questions and come back to the next meeting with comments and revisions. 	
<p>KMNH – Alison Hinazumi & Carlos Peraro</p>	<p>HUD EHV (Emergency Housing Vouchers)</p> <ul style="list-style-type: none"> • All local chapters are moving ahead. • Maui has issued vouchers, 2 households are now housed with vouchers • Kauai, 2 households have been approved and will be doing briefing with PHA for their packets <p>COC Programs</p> <ul style="list-style-type: none"> • Expenditure report received from HUD yesterday <p>ESG CV Updates</p> <ul style="list-style-type: none"> • We met the 20% threshold expenditure deadline (9/30/21) 28% spent • Next deadline is on March 31, 2022 80% • If it looks like we won't hit the mark we need to make a plan of how we will spend it that HUD would review and determine if we can keep all the money • Brandee Q: What is the expenditure projection at now? • Carlos A: About 50-55% projection will be spent by Feb-March, \$2.5m short of where we'd need to be. • Creative solutions of how we can manage the CV-HP funds that are out there. • Federal financial deadline end of Oct. please get current with July-Aug and Sept • Important that ALL invoices get in ASAP so that in the next month we can capture expenditures that will help us to project out and plan for how we can handle the next deadline. • HUD has not said WHAT will happen if we don't meet the 80% <p>NOFO</p> <ul style="list-style-type: none"> • Asking for BTG support and approval of the Educational Responsibilities • Carlos will email to BOD in pdf, allow for comments until 10/11/21. After that, BTG BOD electronic vote to include into the Governance Charter • RFP was issued • App renewal due 10/14/21 	

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	<ul style="list-style-type: none"> • Working thru the narrative sections and local chapter level information. • This allows for new funding each year and BTG’s scoring as a whole <p>BTG Website</p> <ul style="list-style-type: none"> • LOS data report has been expanded to include “leavers” and “stayers”, this is great operational data that can be used. <p>HMIS Reports</p> <ul style="list-style-type: none"> • New outreach Encounter report. • Provides details of # of encounters to a household in a specific time period. • Good for HUD monitoring, program performances, etc. • Allows to filter by Outreach Worker <p>PITC</p> <ul style="list-style-type: none"> • Additional question for Covid affectedness <ul style="list-style-type: none"> • Unable to afford housing • Will integrate HUD’s guidance for PITC survey language. • Training is still being decided • Volunteers may need to use paper forms, Trained Outreach providers could use tablet/devices. • Paper forms will need to be used in hard to reach service spots 	
<p>Island Chapter Activities</p>	<p>Hawaii Island</p> <ul style="list-style-type: none"> • Access Point Approval for Akua Treatment Center • Vote to approve Akua Treatment Facility access to HMIS • Formal structure for vetting folks who want to become access points and how do we monitor their performance. • Drafting some language to be used for future. • Maude: Agree and would like to incorporate those standards to BTG as well. <p>Kauai Island</p> <ul style="list-style-type: none"> • Project Connect event on 11/18/21 this year at Salvation Army • Attempting • Influx of EHV and other Voucher systems are up in the air and all hitting at the same time. <p>Maui Island</p> <ul style="list-style-type: none"> • HHAW in November. • Mayor Proclamation & Maui County Council Resolution • MHA has had disruptions in meetings and will adopt policies for web-meetings. • Disruptive individuals think that MHA is an advocacy group and try to divert attention • County Council’s Compassionate Care initiative is not aligning well with MHA and causing dissention • Maui providers have had to work even harder • Maui County recently did a clean-up at Amala Pl. in Kahului near Kanaha Beach Park and the County Wastewater Treatment Center. • FLC-SO did adequate assessment of # of individuals, dogs, etc. 	<p>Vote: To approve Akua Treatment Center with HMIS access Motion: Paul 2nd: Brandee Vote Approved</p>

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	<p>58 people in total. 25- moved into Pallet shelter 10-moved into KHAKO-ES 5-moved into FLC-ES 2-moved to permanent housing 8-ID’s obtained since 6-MH appts made since 10 HH’s with animals (at least 2 per, some had 5)</p>	
<p>HHFDC – HOME ARP Lisa Wond-Planner, Keri Higa-Planner, Glori Inafuku, Sam Aiona (HHFDC)</p>	<ul style="list-style-type: none"> • HHFDC is eligible to receive \$6m in HOME Funds under ARP Act funds • Focusing to provide Neighbor Islands through each island’s County Housing Agency • Each County will receive approx. \$1.8m to invest in eligible activities and an additional allocation funds <p>HOME ARP can serve these Eligible Populations:</p> <ul style="list-style-type: none"> • 1) homeless • 2) at-risk of homelessness • 3) fleeing or attempting to flee DV • 4) other populations that qualify under HOME ARP <p>Eligible Activities</p> <ol style="list-style-type: none"> 1. TBRA 2. Production or Preservation of Affordable Housing 3. Supportive Services 4. Development of non-congregate shelters <ul style="list-style-type: none"> • HHFDC wants to focus funds on #2) Production and preservation of affordable housing. • HHFDC wants BTG’s input on our goal. <p>Melody: Here on Kauai the Pua Loke affordable housing project (PM: EAH) provided 5 CES-Homeless units that really does support BTG’s CES. Maude, Q: When you say production of affordable housing. Can this \$ be used to something already in the process? Maude, Q: Is it restricted to 30% AMI participants? Lisa, A: Not necessarily. Maude, Q: Did you say that TBRA is an eligible activity but HHFDC wants to only use it for production & preservation? Lisa, A: Yes, TBRA is an eligible use. Want to focus on the production/development of new units. Brandee, Q: is project based rent assistance an eligible expense? HHFDC, A: You can use it in combination to help offset costs. HHFDC, Q: what is the need? BTG, Responses: affordable housing, supportive services and long-term housing HHFDC, Response: supportive services can be provided for new client services, not those already housed. Maude, Response: BTG’s CES is for Homeless only HHFDC: is the CES a long list?</p>	

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	<p>Brandee, A: Yes, list is long. HMIS has data to show the BNL's. CL's often have vouchers but still wait to find housing.</p> <p>HHFDC, Q: Are there any other projects or models that we could look at?</p> <p>Brandee, A: Master-leasing is a practice we use.</p> <p>HHFDC, Q: Are Homeless Shelters at capacity?</p> <p>BTG, A: Yes, it's the lack of housing stock that keep people in shelters for longer periods of time. Also, during Covid shelter bed counts have had to decrease due to distancing rules.</p> <p>Sharon, Q: Is each County able to define the needs of their island?</p> <p>HHFDC, A: It could be different for each County. Lori and Sam will work with each County HOME funds programs. Similar to HOME Program Each County will be the State Recipient to issue the RFP.</p> <p>Sharon, Q: any timeline?</p> <p>HHFDC, A: 9/30/2030 is expenditure deadline. No deadline for allocation plan. As soon as we can get a plan for each county, we can submit for use. HHFDC Comment period thru 10/20/2021.</p> <p>Maude, Q: If a County is requesting a portion of funds for TBRA could that need be considered in addition to preservation & production?</p> <p>HHFDC, A: We don't know, it would have to be identified in that particular County as a need and then looked into.</p> <p>Contact info:</p> <ul style="list-style-type: none"> • lisa.c.wond@hawaii.gov • keri.higa@hawaii.gov • samson.k.aiona@hawaii.gov • glori.t.inafuku@hawaii.gov <ul style="list-style-type: none"> • BTG Chapter Chairs are in agreement to have HHFDC present at local chapter meetings. Email invites to Glori & Sam • Brandee (H), Maude (M) and Melody (K) to send email invites for Glori and Sam to participate in further CoC discussions with CAP, MHA & KCA this month. 	
<p>Next Meeting</p>	<p>Next BTG meeting, Wednesday, 11/3/21 9am-12pm via zoom.</p>	<p>Adjourn 11:55am</p>

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<p>10/12/2021 BTG Chair provided the Educational Responsibilities via email to the BTG BOD. Chair, entertains a motion to accept.</p>	<p><u>Educational Responsibilities</u></p> <p>BTG service providers shall be responsible for ensuring that homeless households are helped to understand their educational rights established under Subtitle VII-B of the McKinney-Vento Homeless Assistance Act and most recently reauthorized by the Every Student Succeeds Act; ensuring that children and young adults are immediately enrolled in school, as required by federal and State law; that they are connected to educational services to help them succeed in school, and that they receive the transportation services to which they are entitled. This includes, but is not limited to the following:</p> <p>a. Ensuring that all housing, whether temporary or permanent, is located in neighborhoods that are accessible to community resources and services, including schools, libraries, and other educational services.</p> <p>b. The Program Director and/or his/her designee is responsible for:</p> <ol style="list-style-type: none">(1) Ensuring that all Families with children and young adults participating in any Program are informed about their educational rights and their eligibility for educational services at intake and as necessary thereafter.(2) Ensuring that no matter where they live, how long they have lived there, or how long they plan to stay, all children and young adults participating in any Program are enrolled in school immediately, even if they lack the paperwork normally required. Students have the right to enroll in school and attend classes while the school gathers needed documents. Enrollment shall occur immediately and within no more than 48 hours of Program entry. Children and young adults who are not required by State law to enroll in school, shall be encouraged but not required to enroll.(3) Advocating as necessary to ensure that Homeless students are able to choose to continue to attend their school of origin (i.e., where they went before becoming Homeless or the school in which they were last enrolled), or the local school where they live currently. Students have the right, if feasible, to attend their school of origin the entire time they are Homeless and until the end of the academic year during which they find permanent housing.(4) Advocating on behalf of Homeless students as necessary to ensure that they receive the services for which they are eligible according to their needs and comparable to those provided to other students, including assistance from the local school district's Homeless liaison, Early Intervention Program for Infants and Toddlers with Disabilities, Head Start, other preschool programs, services for disabled students, free school meals, services for English language learners, gifted and talented services, before and after school care, career and technical education, summer learning, online learning, and referrals to health, mental health, dental and other services.(5) Helping Homeless students to succeed in school and to request help from the local Homeless education liaison, as necessary. These services occur concurrently with permanent housing placement.(6) Developing relationships with colleges to access higher education services specifically for Homeless young adults. These services occur concurrently with permanent housing placement.	<p>Electronic Vote: To accept the revised Educational Responsibilities into the BTG Governance Charter</p> <p>Motion: Paul N. 2nd: Melody Lopez</p> <p>Electronic Vote: APPROVED on 10/14/21 (7-Yes, 3-No Response)</p>
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**10/25/2021
BTG Chair
requests BTG BOD
to consider an
additional EHV-DV
Certification form
Chair provided
form via email to
the BTG BOD.
Chair, entertains a
motion to accept.**



Emergency Housing Voucher (EHV)

CERTIFICATION FOR SURVIVORS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, STALKING, AND/OR HUMAN TRAFFICKING

Purpose of Form:

The Violence Against Women Act ("VAWA") 2013 protects applicants, tenants, and program participants in certain HUD programs from being evicted, denied housing assistance, or terminated from housing assistance based on acts of domestic violence, dating violence, sexual assault, or stalking against them. VAWA protection is available to victims of domestic violence, dating violence, sexual assault, and stalking, regardless of sex, gender identity, or sexual orientation.

The Victims of Trafficking and Violence Protection Act of 2000 provides assistance to victims of trafficking making housing, educational health care, job training and other federally-funded social service programs available to assist victims in rebuilding their lives.

Use of This Optional Form:

Service providers may utilize this form to certify a family's eligibility for EHV to document households who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, and/or human trafficking. In response to this request, the service provider may complete this form and submit it to the Public Housing Agency (PHA) to certify eligibility for HUD's Emergency Housing Voucher.

Confidentiality:

All information provided during the referral process concerning the incident(s) of domestic violence, dating violence, sexual assault, stalking, and human trafficking shall be kept confidential and such details shall not be entered into any shared database. Employees of the PHA will not have access to these details, and such employees may not disclose this information to any other entity or individual, except to the extent that disclosure is: (i) consented to by you in writing in a time-limited release; (ii) required for use in an eviction proceeding or hearing regarding termination of assistance; or (iii) otherwise required by applicable law.

TO BE COMPLETED ON BEHALF OF SURVIVORS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, STALKING, AND/OR HUMAN TRAFFICKING

EHV Applicant Name: _____

The applicant named above is a survivor of (please check from the list all that apply):

- Domestic Violence
- Dating Violence
- Sexual Assault
- Stalking
- Human Trafficking

Immediately prior to entering the household's current living situation, the person(s) named above was/were residing in:

Electronic Vote: To accept the additional EHV-DV Certification Form.

Motion: David N. 2nd: Brandee M.

Electronic Vote: **APPROVED** on 10/25/21 (7-Yes, 3-No Response)