

BRIDGING THE GAP

The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui)

Board of Directors Meeting Minutes

July 05, 2023 – 9am-12pm

Meeting ID: 847 7243 4010

Hawai'i County:	12 3	Brandee Menino, Hope Services Hawaii (BTG Chair, Chapter Co-Chair) Paul Normann, Neighborhood Place of Puna (BTG Vice-Chair, Chapter Co-Chair) Sharon Hirota, Hawaii County Rep
Kaua'i County:	45	Makana Kamibayashi, Family Life Center (BTG Chair, Chapter Chair) Ashton Varner, Kauai County Rep (Chapter Vice-Chair)
Maui County:	6 7 8 9	Maude Cumming, Family Life Center (BTG Past Chair) Thelma Akita-Kealoha, Catholic Charities Hawaii (BTG Co-Secretary, Chapter Chair) Monique Ibarra Co-Sec, Chapter Vice-Chair Chris Kish, Maui County Rep
HMIS Lead / Collaborative Applicant:		Carlos Peraro, Ka Mana O Na Helu Alison Hinazumi, Ka Mana O Na Helu
Guests: Closed meeting		<ul style="list-style-type: none"> • Dr. Ashley Kelly FLC Maui – MHA • Kurt Schmidt KHAKO-Maui -MHA • Melody Lopez, CCH Kauai –KCA • Elizabeth Murph-CCH Hawaii • Mary Nakooka – KHAKO (Maui) • Carlos Palma - Hawaii Island Home for Recovery, Inc. • Rita Sandi Palma HIHR • Lindsey Ann Pacheco, SOHHS • James Koshiba, Governor's Coordinator on Homelessness <p>• Members Present: 9 of 10 @ 9:10am Recorder: Thema & Melody Lopez</p>

Agenda Topic	Discussion	Outcome/ Action
Meeting Date	Wed 7/05/2023 9:00am-12pm Site: https://us02web.zoom.us/j/84772434010	
Welcome & Introductions	Establish Quorum	Quorum met 9 of 10 Board Members present
Approval of Minutes	Approve April 17-18, 2023, Strategic Planning minutes,	Motion to Approve: Maude, Second: Monique Vote: unanimous approval

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	<p>Approve May 3, 2023, Meeting Minutes Christopher Kish present at the meeting, change 9 of 10</p> <p>Change for March 1, 2023, needs to have date changed Defer June 23, 2023, meeting minutes to August meeting</p>	<p>Motion to Approve: Maude, Second: Paul Vote: unanimous approval</p>
<p>Committee Reports</p>	<p>HUD issue – grievances, Suggestion to add: All grievances will be received by HMIS help desk and forwarded to the chair of the oversight committee.</p> <p>Discussion on parameters for guests - address the group to anyone who is in attendance, taking action will be only board members. Guests need to educate themselves and review materials presented and need to participate in their local chapter meetings.</p> <p>In the process of updating the Governance Charter, twice a year need to have general membership meetings for all three neighbor islands – all members meeting</p> <p>Other Committees</p>	
<p>Persons of Lived Experience</p>	<p>Policy 1. March 1 meeting, motion approved for a formal process for a lived experience person on the board. HUD Policy addresses policy 24 CFR – CoC include one homeless or formerly homeless person. Duties: every chapter will provide one nominee and vote in one person to be on the BTG board. The NOFO definition of lived experience is currently homeless or was homeless within the last 7 years. And involved in local CoC Chapter. Can we consider this as a change, and we will bring our nominee for each chapter to the August meeting (Task for the chairs) and the person will be voted on by the board. Do a written description for each nominee for the board to read, by July 28, 2023. Goals: Create a process and structure</p>	
<p>BREAK 10:07 – 10:12am</p>	<p style="text-align: center;">BREAK</p>	<p style="text-align: center;">BREAK</p>
<p>Alison Hinazumi & Carlos Peraro, Ka</p>	<p>NOFO Preparation – due Sept 28, 2023 1. Link sent earlier and sent a PDF version - 129 pages for the NOFO, multiple sections. Lived experience for NOFO is on page 87.</p>	

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<p>Mana O Na Helu</p>	<p>How can we utilize the full funding and if other orgs are not re-applying? KMNH can request this from organizations for renewals.</p> <p>Will have some funds that may be available for re-allocation due to issues with one of the organizations not using what they were awarded. KMNH will reach out to this organization for a realistic amount for their renewal.</p> <p>How can we build capacity to encourage other organizations to apply for NOFO funding - have NOFO Information sessions, have an orientation (review of application components – regulations) for NOFO? We currently have a TA assigned to us. Can we organize this and include KMNH in the session (KMNH structured power point). KMNH suggests having an orientation on the BTG application process, KMNH will get back on timelines and more information on an orientation.</p> <p>Timeline: will be forthcoming from KMNH after review of the NOFO. Will need to get program information to KMNH at least 30 days before NOFO RFP.</p> <p>BTG Board Monitoring Reports</p> <ol style="list-style-type: none">1. Financial Report of Planning Grants \$47 thousand left2. HUD EHV<ul style="list-style-type: none">• Utilization: 78% national average, we are behind• Additional HUD guidance after Sept 30, vouchers that have been issued cannot be reissued after Sept 30.3. Special NOFO Update<ul style="list-style-type: none">• \$10,000 Maui looking to make changes for Street medicine program.• \$15,000 Hawaii County• ESG – state declined and going to City and County of Oahu. HUD is asking if individual Counties will accept in 2024?• CAPER report link will be sent out for ESG4. Other<ul style="list-style-type: none">• Dashboard work – homeless services utilization dashboard, built on framework built by UH. Pulls data from 2018 through 2022, aligns with the website and scans 5 years. Can be used by County, BTG and local chapters.	
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	<ul style="list-style-type: none"> Helps local chapters, each organization can see where they are at. Can download images for reports and presentations. 	
Office of Housing & Homelessness Solutions	<ul style="list-style-type: none"> Want 12 Kau Hale stood up in the state, including 2 in each NI county. 	
BTG Membership Meeting	Meeting is scheduled for 8/2/23, virtual zoom meeting for all three local chapter members	
Next Steps	Committees can meet or plan future meetings at a later time	
Adjournment:	Meeting adjourned @ 11:22pm	Adjourn 11:22pm
Next Meeting:	Next BTG Meeting, <ul style="list-style-type: none"> Wednesday, 8/2/2023 9am-12pm, via zoom not in person Discuss in person, virtual meetings later 	